



FACILITY USAGE FEES

NO. 905.1R4

Equipment Fees - Additional Charges Burlington Community School District

Exceptions to this fee structure must be approved by the Superintendent

Room	CLASS A,B,C	CLASS D,E	CLASS F
Cafeteria without Kitchen		15.00	75.00
Classroom Intern/MS & HS		25.00	50.00
Elem Computer Lab*		50.00	100.00
Elementary Gym		5.00	50.00
Elem. Cafe/All Purpose		15.00	35.00
Intermed/MS Auditorium		40.00	75.00
Intermed/MS Gym		10.00	50.00
Intermed/MS Computer Lab*		50.00	100.00
BHS Base/softball Field		30.00	80.00
BHS Computer Lab*		50.00	100.00
BHS Gym*	Reserved	Reserved	Reserved
BHS I.C.N. Room		12.50	12.50
BHS Library		45.00	75.00
BHS Pool*		50.00	150.00
BHS Multi/All purpose		40.00	75.00
BHS Gym Scoreboard		10.00	20.00
Stadium 4 hr blk w/lights		120.00	520.00
Stadium 4 hr blk w/o lights		100.00	500.00
Stadium Scoreboard		25.00	50.00
Tennis Courts		10.00	25.00
Track/Field 4hr. w/lights		80.00	205.00
Track/field 4 hr. w/o lights		75.00	200.00
Base/softball field w/lights		30.00	80.00
Base/softball field w/o lights		10.00	60.00
Stadium - scoreboard		25.00	50.00
Ball fields/M.S. gyms-scoreboard		10.00	20.00
Personnel Fees			
Custodian Labor	Time & 1/2	Time & 1/2	Time & 1/2
Food Service Labor	Time & 1/2	Time & 1/2	Time & 1/2
Lifeguard (pool)	Actual Cost	Actual Cost	Actual Cost
Snow Removal/Labor	Time & 1/2	Time & 1/2	Time & 1/2
Snow Removal/Equip	Actual Cost	Actual Cost	Actual Cost
Police/Security*	Actual Cost	Actual Cost	Actual Cost
ADDENDUM TO FACILITY FEES			
AAU	1-3 hours -- \$25.00 3-6 hours -- \$50.00 6 hours + -- \$75.00		
CHURCHES -- \$150.00 flat fee for up to 6 rooms	Over 6 rooms \$20.00 per room Wednesday evening - \$20.00 per room After School Youth Groups - No charge		
YMCA	\$250.00 per week for camp/lessons \$150.00 DEPOSIT PER USAGE		
A \$50 deposit will be required for ALL rental equip.			
TV/VCR	\$12.50 per hour		
PIANO	\$15.00 flat fee		
PA/Microphone	\$12.50 flat fee		
If snow removal is required group renting subject to charges.			

BUILDING	ROOM	SEATING	CAPACITY
Aldo Leopold	Auditorium	600	611
Aldo Leopold	Cafeteria	200	226
Aldo Leopold	Classrooms	28	34
Aldo Leopold	Gym	300	489
Aldo Leopold	Library	32	69
Black Hawk	Cafeteria	157	157
Black Hawk	Classrooms	28	34
Black Hawk	Gym	0	283
Black Hawk	Library	28	42
Bracewell	Stadium	3294	3294
Clark Field	Gym	1920	2150
Corse	Cafeteria	161	161
Corse	Gym	0	315
Corse	Classrooms	23	34
Grimes	Classrooms	28	34
Grimes	Cafeteria	146	146
Grimes	Gym	0	264
Grimes	Library	28	41
High School	Cafeteria	483	483
High School	Classrooms	28	34
High School	Gym	2300	828
High School	Library	94	94
James Madison	Auditorium	588	588
James Madison	Cafeteria	130	130
James Madison	Classrooms	28	34
James Madison	Gym	75	330
James Madison	Library	28	28
North Hill	Gym	0	273
North Hill	Cafeteria	134	134
North Hill	Classrooms	25	34
Sunnyside	Cafeteria	185	185
Sunnyside	Gym	0	263
Sunnyside	Library	28	41

LIABILITY INSURANCE:

The District requires a signed Group Representative Responsibility Agreement from all requesters. The District also requires a signed contract and Hold Harmless Agreement from all requesters, except District employees requesting facilities for District activities. All community groups are responsible for their own insurance coverage. The District may require a certificate of insurance indicating liability insurance coverage with the minimum amount of \$1,000,000 combined single limit of bodily injury and property damage liability with the Burlington Community School Business Director prior to the first scheduled event. A certificate of insurance is not required from District employees or district volunteers when the activity is a District event.

- A \$50 deposit will be required for all rental equipment
- Exceptions to this fee chart must be approved by Superintendent

• \$150 deposit required

- Certificate of Insurability provided prior to rental
- Requires BCSD Food Service personnel on hand
- Requires BCSD Staff
- Requires Life Guards, number based on occupants
- Pool is not rented to individuals

Approved: 7/27/09

Reviewed:

Revised: 10/14/19

05/10/21